

# Ahmed Ateyat

7912 West 97<sup>th</sup> Place  
Hickory Hills, IL 60457  
(708) 528 – 8004 / Cell  
[ahmedateyat@yahoo.com](mailto:ahmedateyat@yahoo.com)

Attn: HR Manager

Dear Sir or Madam:

I am most interested to work for your organization as a graduate with **Bachelor of Science degree in Industrial and Systems Engineering** from Northern Illinois University (NIU) of Dekalb, Illinois. Presently, I am working in the Automobile Rebuild and Sales industry. I am looking for a long term career in your company.

I am confident that if I am given the opportunity the result will be a mutual benefit by matching a position in your company with my qualifications. I need to extent my career to new horizons and to uplift my career in most effective way. I believe the sky is the limit and also possess good interpersonal relationships and communication Skills.

I do truly believe that my responsible business experience, qualification and technical expertise make an ideal combination for the suitable position.

I would like to request an interview with your company. If selected, I am confident that I can quickly become an effective member of your organization.

Best Regards,

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Encl.: Resume'.

\*An immediate response in this regard is highly appreciated.

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## OBJECTIVE

A position as an Application Engineer where my work experience background and technical skills can be utilized and built on.

## EDUCATION

### **Bachelor of Science degree in Industrial and Systems Engineering**

Northern Illinois University of Dekalb, Illinois.

December 2007

### **Associate degree in Telecommunications Engineering** (Digital Transmission)

The Telecommunications College of Amman, Jordan.

June 1988

## SKILLS

Microsoft Office  
Windows XP, Vista  
LINDO 6.1  
Arena 10.0

Factory CAD  
Communicator  
Critical Thinking  
Organized Planning

## ENGINEERING EXPERIENCE

Megas Beauty Care, Inc.

Cleveland, Ohio

### **Industrial Engineering Intern**

Aug. 1994- June 1995

#### Raw Material Accountability Project

- Comparing actual weights to label weights
- Examining environmental effect on Material
- Proposing advanced material handling
- Suggesting alternative use for rejected product
- Recommending waste management program
- Calculating initial losses and potential savings

#### Motion and Time Study

- Data collection for existing process
- Investigating time usage efficiently
- Affective motion changes for each task
- Workforce rescheduling consideration
- Illustrating peak times and wasted times
- Presenting findings and recommendations

Caterpillar, Inc.

**Industrial Engineering Team Member**

Aurora, Illinois

Sept.2007- Dec.2007

Process Flow Improvement Project

- Collecting information and exploring all areas
- Complete Procedure Analyses
- Classifying product types and its Cycle Times
- Identifying the root cause of delay for each product
- Creating a tracking system through out scope area
- Designing Flow Chart Diagram for modified process
- Finding solutions and alternatives

### **ADDITIONAL EXPERNCE**

Just Snax (Candy Wholesaler)

**Senior Sales Rep.**

Cleveland, Ohio

Jul.1995 – Oct.1997

- Picking up Purchasing Orders
- Negotiating for Deals
- Customer Satisfaction Assurance

Kedzie Finer Foods

**Sales Manager**

Chicago, Illinois

Nov.1997 - Dec.1999

- In charge of Sales Strategies
- Items inspections, and rotations
- Planning, Budgeting, and Scheduling
- Resources Allocation

A1 Trading, Co.

**Sales Executive**

Hickory Hills, Illinois

Feb. 2000 – Present

- Buying and Selling used cars, vans.....etc.
- Arranging for repairing pre-hit purchases to be sold
- Minimizing cost and maximizing profitability

### **COURSEWORK**

Project Management

Integrated Manufacturing Systems

Facilities Planning & Design

Principles of Manufacturing Processes

Quality Control

Operation Research

Engineering Economy

Human Factor Engineering

### **LANGUAGES**

Fluent in speaking, reading, and writing English and Arabic.

Speaking French and Spanish.

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\* References are available upon request.